



# **JOB APPLICATION**

Thank you for your interest in working at NE Burger - Kearney.

Please fill this out at your earliest convenience and get it back to us via email at [contact@neburger.com](mailto:contact@neburger.com) or drop off at 2202 Central Avenue, Suite #5.

We will be scheduling interviews soon!



# APPLICATION FOR EMPLOYMENT



NE Burger is an Equal Opportunity Employer committed to excellence through (1) diversity, and (2) delicious hamburgers, fries and milkshakes. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

**PLEASE TYPE OR PRINT.** Complete the entire application. You may attach a resume, but you must still complete all questions or your application will be deemed incomplete and may not be considered.

Position Applying For:		Name (Last, First, Middle):		Other names under which you have attended school or been employed:	
Street Address:			City, State & Zip:		
Social Security Number:		Home Phone:		Work Phone:	Other Phone:
Are you eligible to work in the United States?		<input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you 18 years of age or older?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If NO, what is your current age?	
Are you currently employed?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If YES, what is your current job title?	
Do you have a valid drivers license?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If YES, state of issuance, license #, and expiration date:	
How did you learn about this employment opportunity? Check all that apply:					
<input type="checkbox"/> Ad in newspaper <input type="checkbox"/> Social Media <input type="checkbox"/> Walk-in <input type="checkbox"/> Website <input type="checkbox"/> Dept. of Labor <input type="checkbox"/> Ad in Magazine <input type="checkbox"/> Referral by employee <input type="checkbox"/> Other:					

## EDUCATION

Name of School	City/State	Did you graduate?	If no, # of years left to graduate	If yes, date of graduation	Degree received	Major
High School:						
GED:						
Other School:						
College:						
College:						
Other credentials/licenses/professional affiliations, etc., which are relevant to the job(s) for which you are applying:						

**SKILLS:** Please list skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert)

**WORK EXPERIENCE.** Please detail your entire work history. Begin with your current or most recent employer. If you held multiple positions with the same organization, detail each position separately. **Attach additional sheets if necessary.** Omission of prior employment may be considered falsification of information. Please explain any gaps in employment. Include full-time military or volunteer commitments. **PLEASE DO NOT** complete this information with the notation "see resume." **Please note:** NE Burger reserves the right to contact all current and former employers for reference information.

Dates Employed (most recent position): From: _____ To: _____		<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time If part-time, # hrs/wk: _____	Title: _____
Starting Salary: _____		Organization Name and Address: _____	
Final Salary: _____			
Supervisor's Name, Title and Phone #: _____		Other Reference Name, Title and Phone #: _____	Contact my current references <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate
Primary duties: _____			Reason for Leaving: _____

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Starting Salary: _____		Organization Name and Address: _____	
Final Salary: _____			
Supervisor's Name, Title and Phone #: _____		Other Reference Name, Title and Phone #: _____	Contact my current references <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate
Primary duties: _____			Reason for Leaving: _____

**AVAILABILITY.** Please list the hours you are available to work

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

**PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION.**

I certify that the information on this application and its supporting documents is accurate and complete. I understand and agree that failure to fully complete the form, or misrepresentation or omission of facts, represents grounds for elimination from consideration for employment, or termination after employment if discovered at a later date. I authorize NE Burger to investigate, without liability, all statements contained in this application and supporting materials. I authorize references and former employers, without liability, to make full response to any inquiries in connection with this application for employment. If requested, I agree to submit to a physical exam, criminal and credit background investigation, and/or screening for illegal substances upon conditional offer of employment. I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that staff employees of NE Burger serve at-will, and the employment relationship may be terminated at any time by either party, or any or no reason, other than a reason prohibited by law. If employed, I will be required to furnish proof of eligibility to work in the United States, to file a State security questionnaire and State loyalty oath, and to comply with company and departmental regulations. I understand that if employed on a temporary basis, I would be paid for hours worked only, and would be ineligible for benefits including paid time off. If employed on a regular, benefits-eligible basis, I understand that I would be required to make mandatory contributions to the NE Burger Retirement System or to an optional retirement program, if applicable. I understand that any benefits I receive may be subject to change or discontinuation at any time without prior notice. I understand that the first SIX MONTHS of regular employment represent a provisional period, during which I would not be eligible to apply for transfer or promotion and during which I may be terminated without right of appeal.

**APPLICANT:** \_\_\_\_\_

**DATE:** \_\_\_\_\_